



# National Student Engagement Programme

Clár Rannpháirtíochta Náisiúnta na Mac Léinn



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## TITLE

Defining the Role of the Class Rep

## DURATION

2 Hours

## AIM

To facilitate a discussion about the role of the Class Rep in the institution between all interested parties with a view to agreeing a preliminary partnership agreement on how Class Reps can best be empowered and supported to effectively discharge their duties in the quality assurance of teaching, learning and assessment and the quality enhancement of the student learning experience.

## OBJECTIVES

By the end of the workshop, participants will have:

- Developed a definition of the role of the Class Rep informed by the interests and experiences of those present
- Identified the expectations of the role and mapped out the associated duties
- Compiled a corresponding list of the supports required for Class Reps to discharge these duties

## CHAIRS

The workshop should be co-chaired by:

- a Students' Union Officer with a Teaching & Learning (Education) remit
- AND**
- a senior staff member responsible for Teaching & Learning or Quality Assurance & Enhancement

## PARTICIPANTS

12-15 is the ideal number of participants for this workshop. It is vital that staff who have direct responsibility for and/or involvement with Class Reps are invited, with a quorum consisting of:

- Experienced Class Reps
- SU and institutional staff responsible for or involved with the Class Rep System
- Academic Staff, i.e. Programme Managers, Stage Coordinators, etc.
- Institutional and academic staff responsible for Teaching & Learning
- Institutional and academic staff responsible for Quality Assurance & Enhancement

## RESOURCES

- In a face-to-face setting, traditional presentations and flipchart-based activities
- In an online setting, break-out spaces and use of interactive whiteboards

### THE ROLE AND RECRUITMENT OF CLASS REPRESENTATIVES

#### RESOURCE 1: WORKSHOP PLAN FOR DEFINING THE ROLE OF THE CLASS REP

*This short workshop plan was developed as part of NStEP Project 1 on the Roles and Recruitment of Class Reps. This project was led by the National College of Ireland (NCI) and NCI Students' Union, and was developed in partnership with sparqs (Student Partnerships in Quality Scotland).*

To find out more about the projects and associated student engagement resources, visit [studentengagement.ie/resources](http://studentengagement.ie/resources)